

Rotary Club of Coronado
Post Office Box 180487
Coronado, California 92178
(619) 435-8334

Dear Fellow Rotarian,

Thank you for proposing a prospective member for the Rotary Club of Coronado. It is our desire to provide you with your requirements and ample information in order to expedite processing the candidate you are proposing. The information supplied in this letter will accomplish that goal.

Your first requirement is to ensure your candidate is *truly dedicated to Rotary's primary motto: "Service Above Self."* The second requirement for you is to ensure your candidate qualifies for membership by meeting the following criteria:

- May be the proprietor, partner, corporate officer, or manager of a business or profession with executive authority.
- May be a community leader.
- May be a fellow citizen in neither of the above capacities or may be retired, however, must have the time, commitment, and passion for community service.
- *The application of the ideal of service is paramount in each potential Rotarian's personal, business, and community life.*

The third requirement is for you to agree to be their sponsor during the application phase. After induction, you may choose to serve as their mentor, or a separate mentor can be assigned. The sponsor and/or mentor will be expected to assist them with completing their Red Badge Requirements (RBR). These RBR are established to assist new members in meeting fellow members and in learning about our club, our district, and Rotary International.

If your candidate fulfills the first two requirements and you are willing and able to fulfill the third requirement, please provide your candidate with the following as soon as possible:

1. Introduction Letter to Prospective Members
2. Prospective Member Information Booklet

If your Prospective Member accepts the concepts of Rotary as contained in that Information Booklet, give them the Combined Membership Proposal Form and Personal Facts Data Sheet, and review these forms with them. The following is what should occur:

- Help them fill it out after you have completed and signed page one.

- Deliver the Combined Membership Proposal Form and Personal Facts Data Sheet to the Club Executive Director (either in person, or by dropping off at the Rotary Office, or by mailing or faxing [435-1141] to the Rotary Office). In order to insure prompt handling, please do not deliver this information to anyone other than the Club Executive Director. If you mail this, make sure the envelope is marked Attn: Membership - For Club Executive Director.
- The Club Executive Director will provide copies to the President-Elect and the Membership Chair. Once the Membership Chair receives the Combined Membership Proposal Form and the Personal Facts Data Sheet, the process will begin. The Membership Committee will conduct a screening and investigation of your proposed member's character, business standing and general eligibility. The proposed member will be called and Rotary Information I will be set up. This is usually a face to face meeting to fully inform the prospective Rotarian of the privileges and responsibilities of membership in the Rotary Club and provide written permission for the club to publish his or her name to the membership in the electronic version of the Corotator. A unique and distinct Classification will be given.
- The Membership Committee will be advised of the outcome of the Rotary Information I and they will vote. If no more than one negative vote is cast by the members of this committee, the proposed member's name will be forwarded to the Board of Directors with a positive recommendation. If there is more than one negative vote, then a negative recommendation will be forwarded.
- The Board of Directors will review the recommendations of the Membership Committee and sustain or reject the decision by a vote. If the Board upholds the findings of the Membership Committee, the Membership Chair will be notified. If the Board upholds negative finding, the sponsor will be notified and the process discontinued.
- The proposed member's name is then published in The Corotator. The entire club membership then has ten (10 days) from publication date to provide written objection to any member of the board of directors.
- If no written objection to the proposed member, stating reasons, is received by the board from any member (other than an honorary member) of the club within ten days following publishing that information, your proposed member is considered to be elected to membership.
- If an objection is received the board will then, at a regular or special meeting, consider the objection(s) and proceed to vote. If no more than one negative vote is cast by the members of the board in attendance at the meeting, the proposed member will be qualified for membership. You will be notified of the board's decision.
- For successful candidates, an induction date will be arranged with you, your proposed member, and the President, and your proposed member will be formally inducted into our club.

- Prior to induction your new member will receive an invoice for the \$200 initiation fee (if under 40 years of age this fee is waived) and prorated dues, along with our annual planning guide, and committee list. Payment and the planning guide should be returned promptly before the induction will be scheduled.
- After induction, the Club Executive Director will ensure the new member is placed on the club email list and appropriate information is added to the online Club Directory. In addition, this induction will be reported to District 5340 and Rotary International.
- The Membership Committee will inform the Red Badge sub-committee chair to begin assisting the new member with RBR.
- The Sergeant-at-Arms will provide a temporary badge to your new member.
- Your new member will have their photo taken following induction for the Club Directory and website. They may update the photograph through the website or submit it to the Rotary Office.

This information will assist you in making your Proposed Member's entry into our club smooth as well as educational. If you have any questions, please do not hesitate to contact your President-Elect or anyone on the Membership Committee.

Yours in Service,

Kevin Rugee
President-Elect (2016-2017)

Coronado **Rotary** Club



Rotary Club of Coronado
Post Office Box 180487
Coronado, California 92178
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Dear Prospective Rotarian,

Congratulations. You are being considered as a prospective member of the Rotary Club of Coronado. Your first requirement is to ensure your Rotary sponsor that you are *truly dedicated to Rotary's primary motto: "Service Above Self."* The second requirement for you is to ensure you qualify for membership by meeting the following criteria:

- You may be the proprietor, partner, corporate officer, or manager of a business or profession with executive authority.
- You may be a community leader.
- You may be a fellow citizen in neither of the above capacities or may be retired, however, must have the time, commitment, and passion for community service.
- *The application of the ideal of service is paramount in each potential Rotarian's personal, business, and community life.*

The next requirements for you and your sponsor are as follows:

- Read the Prospective Member Information Booklet.
- Fill out the Combined Membership Proposal Form and Personal Facts Data Sheet with your sponsor, and ensure your sponsor completes and signs the first page of this form.
- Return this Combined Membership Proposal Form and Personal Facts Data Sheet to your sponsor, who should then ...
- Deliver this to the Club Executive Director by fax (435-1141), mailing to above address, or placing in mailbox at a club meeting.
- The Club Executive Director will provide copies to the President-Elect and the Membership Chair. Once the Membership Chair receives the Combined Membership Proposal Form and the Personal Facts Data Sheet, the process will begin.

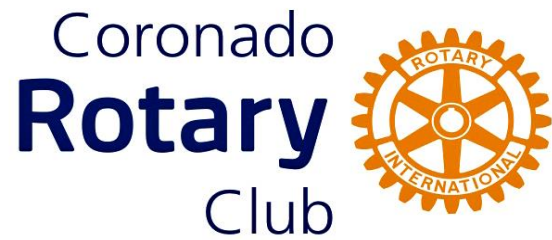
- The Membership committee will conduct a screening and investigation of your character, business standing and general eligibility. The proposed member will be called and Rotary Information I will be set up. This is usually a face-to-face meeting to fully inform the Prospective Rotarian of the privileges and responsibilities of Membership in the Rotary Club and provide written permission for the club to publish their name to the membership in the electronic version of the Corotator. A unique and distinct Classification will be given.
- The Membership Committee will be advised of the outcome of Rotary Information I and they will vote. If no more than one negative vote is cast by the members of this committee, the proposed member's name will be forwarded to the Board of Directors with a positive recommendation. If there is more than one negative vote, then a negative recommendation will be forwarded. All voting results will be reported to the Board.
- The Board of Directors will review the recommendations of the Membership Committee and sustain or reject the decision by a vote. If the Board upholds the findings of the Membership committee, the Membership Chair will be notified. If the Board upholds a negative finding, the sponsor will be notified and the process discontinued.
- Upon approval by the Board, your name will be published in The Corotator. The entire club membership then has ten (10 days) from publication date to provide written objection to any member of the Board of Directors.
- If no written objection to the proposal, stating reasons, is received by the board from any member (other than an honorary member) of the club within ten days following publication of that information, you are considered to be elected to membership.
- If an objection is received the board will then, at a regular or special meeting, consider the objection(s) and proceed to vote. If the board finds against you, your sponsor will be notified.
- For successful candidates, an induction date will be arranged in coordination with you, your sponsor, and the President, and you will be formally inducted into our club at a meeting.
- You will receive an invoice for your \$200 initiation fee and prorated dues, along with our annual planning guide and committee list. Your payment and the planning guide should be returned promptly prior to induction.
- After induction, the Club Executive Director will ensure you are placed on the club email list and appropriate information is added to the online Club Directory. In addition, your induction will be reported to District 5340 and Rotary International.

- The Membership Committee will inform the Red Badge sub-committee chair to begin assisting you with Red Badge Requirements (RBR).
- The Sergeant-at-Arms will provide you with a temporary name badge.
- You will have your photo taken following your induction for the Club Directory and website. You may update your photograph through the website or submit it to the Rotary Office.
- Shortly, you will be assigned a mentor (unless your sponsor becomes your mentor) who will assist you with all aspects of learning about our club and with completing the Red Badge Requirements.

This information should help you learn more about us. If you have any questions, please do not hesitate to contact your sponsor or anyone in the club.

Yours in Service,

Kevin Rugee
President-Elect (2016-2017)



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**PROSPECTIVE MEMBER
INFORMATION BOOKLET**

The material contained in this booklet is provided to assist you in better understanding Rotary International, and more specifically, to provide a general overview of the Rotary Club of Coronado. We hope this booklet will help you decide if our service club meets your needs and if you meet Rotary International and our club requirements.

What is Rotary? Rotary is a worldwide organization of business, professional, and community leaders that provides humanitarian service, encourages high ethical standards in all vocations, and helps build goodwill and peace in the world. **Rotary International**, the world's first service organization, is comprised of nearly 33,000 clubs in more than 200 countries and geographic areas.

What is the Rotary motto? "Service Above Self."

When was Rotary Founded? Rotary began in Chicago on February 23, 1905 by an attorney named Paul Harris, who was seeking fellowship in a quickly growing and sometimes lonely city. He found it by creating the first Rotary Club with three business associates. The name "Rotary" comes because these four men would "rotate" their meeting location each week among their separate offices. Our club was chartered on March 18, 1926 and is club number 909.

What are some of the programs and projects Coronado Rotarians do?

- Plan and conduct projects across all of Rotary's Five Avenues of Service: Club Service, Vocational Service, Community Service, Youth Service, and International Service
- Conduct weekly meetings with entertaining activities and informative programs
- Plan and conduct four major fund raising activities: Spring Golf Tournament, April Pancake Breakfast, June Low Tide Ride & Stride, and Fall Wine Tasting.
- Recognize top student-athletes at Coronado High School
- Provide college scholarships for Coronado High School seniors
- Support Youth Sports Programs
- Support Boy and Girl Scout Programs
- Support substance abuse prevention programs
- Support Camp Able for children with mental and physical disabilities
- Place American flags in the median of Orange Avenue on major holidays
- Conduct beach cleanup once a month
- Operate a Santa Claus gift delivery program for children on Christmas Eve
- Provide Santa visits for shut ins at the Coronado Hospital
- Coordinate Limbs of Freedom, an Ensenada clinic making prosthetic limbs
- Assist in funding a school in Tijuana
- Operate Youth Exchange programs with international Rotary Clubs
- Fund and staff Thousand Smiles, a dental cleft palate program in Ensenada
- Participate in annual Rotarians-at-Work Day
- Deliver monthly dinners to guests of Fisher House
- Support a variety of wounded warrior programs
- And many more...

What is required to be a member of the Rotary Club of Coronado?

- You must be INVITED to be a member and be sponsored by at least one active member of the Rotary Club of Coronado.
- You may work or live in Coronado.
- You may be the proprietor, partner, corporate officer, or manager of a business or profession with executive authority.
- You may be a community leader.
- You may be a fellow citizen in neither of the above capacities or may be retired, however, must have the time, commitment, and passion for community service.
- All prospective members must have a completed, sponsor-signed application turned in to the Club Executive Director. They are then screened and voted on by the Membership Committee and the Board of Directors.
- If approved by both, the sponsor is notified and the prospective member must attend a Rotary Information I and sign a release to allow name publication in our newsletter The Corotator.
- If the membership votes acceptance to our club, your sponsor will be notified and your induction will be planned. This process takes approximately 1-2 months.
- If you express an interest in working with Youth, a background check will be required per District 5340 Youth Protection Policy.

What are Classifications? Membership is based upon classifications. A person's classification is based upon his/her primary occupation. For example, a pediatrician's classification might be "Medicine-Pediatrics." This classification system allows for greater diversity in our membership.

What are the types of membership? There are two types of members.

- **Active.** A member of a club who has been elected to membership in the club under a classification of business or profession and who has all the obligations, responsibilities, and privileges of membership as provided in the RI constitution and bylaws.
- **Honorary:** A person who, by serving with distinction in the furtherance of Rotary ideals, has been elected to honorary membership of a club by the club board. An honorary member is exempt from payment of fees and dues, has no vote, and may not hold office. An honorary member may attend all meetings and enjoys club privileges.

What commitments are expected of me if I become a member? You will have required financial obligations and suggested financial obligations. You will also have time requirements. You will only get out of Rotary what you put into Rotary.

Financial Commitments-Required

- **Initiation Fee:** This \$200.00 fee should be paid prior to induction and provides you with pins, badges, plaques, and a Rotary District 5340 event.

- **Annual Dues:** Dues are currently \$255 per year and are prorated based on the month you join. Your initial dues must be paid prior to your induction. Our Rotary year is from July 1st through June 30th, annual dues are discounted to \$230.00 if paid in full prior to July 31st.
- **Pancake Breakfast Fundraiser:** This is an extension of your dues and is a mandatory expense of \$66. You can give away or sell your tickets. It's up to you. You will also be expected to work at this Sunday event in April.
- **Meals:** \$25 is the current ticket price for the lunch buffet. These tickets can be bought in books of 10 for \$230. There are also coffee/tea tickets (dessert is included) for \$10. These can be bought in books of 10 for \$100. Your ticket includes parking, tax, and service. Since we do not pay for use of the room, you must select one of these options. You are expected to provide the hotel staff with either a buffet or coffee/tea ticket. The buffet tickets are taken at the start of the line. The coffee/tea tickets are picked up at the tables by a hotel staff member. If a member does not provide one of these tickets, he/she is not paying his share and depriving hotel staff of payment for their services.

Financial Commitments-Highly suggested. There are three main financial giving methods used by all club members:

- **Rotary Club of Coronado Foundation:** Funds charitable grants for our Vocational, Community, Youth, and International Service programs. Your suggested pledge amount is \$150 per Rotary year, although you can give as much as you want, or as little as you choose. Additionally, it is your choice to be fined and recognized at a meeting, or simply to be billed by our office. You will have the opportunity to make your pledge and indicate your payment preferences on your pledge form.
- **Rotary International Foundation:** This is the entity through which Rotary's activities worldwide are funded. International, regional, and local projects are supported, with 50% of our donations returned to our District for it to determine which activities to fund. Rotary International and our club have a goal for the Foundation: "Every Rotarian, Every Year." You can become a sustaining member of the Foundation with a donation of \$100/year. The Rotary Club of Coronado's suggested donation is \$120/year, given on your birthday (or any time), or through automatic donations of as little as \$10/month through a bank or credit card. When your contributions total \$1,000, you join the many Coronado Rotarians (well over 80% of our members) as a Paul Harris Fellow.
- **Rotary Club of Coronado Foundation Endowment.** This is a permanent fund coordinated by the Board of Directors to raise additional funds. You can become a Crown Fellow by donating a total of \$1,500.

Time Commitments

- **Attendance:** You should attend a minimum of 50% of all meetings every six months. In the event you are unable to attend our Club on its normally scheduled day, you may "Make Up."

- **What is “making up?”** Making up is attending another Rotary club as a visitor. There are Rotary Clubs located in every community in San Diego County and in nearly every place you will ever visit anywhere in the world. With 35,000 clubs worldwide, you can find friends in many interesting places. When you visit another club you will be given a "Make Up" card. Fill it out, mail it or bring it back to our club and give to the Club Executive Director. You will receive attendance credit for that meeting. You can find out where Rotary clubs meet by visiting our office in the Chase Bank building or going online to one of the websites listed below. You will also receive make up credit by participating in any club, District 5340 or Rotary International sponsored project, event or meeting.
- **When should I "make up"?** Since our club meets weekly every Wednesday noon at the Hotel del Coronado, you can make up missed meetings up to 14 days before or after a missed Rotary meeting.
- **Red Badge Requirements (RBR):** As a new member you will be given a list of ways to meet club members and learn more about our club and our Rotary District 5340. Currently these include the following requirements:
 1. Serve as a greeter before one of our Wednesday meetings.
 2. Mic Duty- The requirement is to distribute the microphone for three (3) meetings.
 3. Help with the member badge box before and after one (1) meeting.
 4. Attend one (1) monthly Board of Directors Meeting.
 5. Attend one (1) District 5340 event or attend another Rotary Club meeting.
 6. Participate in a club service project (beach cleanup, flags on the avenue, etc.).
 7. Maintain at least 50% attendance.
 8. Attend a Rotary Information II where you will learn more about Rotary International and Rotary Club of Coronado.
 9. When you have completed the above, notify the Red Badge Chair who will schedule you as “Rotarian of the Day.” You will lead a *non-denominational* invocation, lead the flag salute and give a 2-3 minute “Who Am I” talk (Be brief, Be creative, Be timely) about yourself. You are expected to adhere to this time limit as a courtesy to the president.

How can I learn more about Rotary International and Rotary Club of Coronado and the different foundations already mentioned?

- **Websites:** There are three important websites to assist you: www.coronadorotary.org; www.rotary.org; and www.rotary5340.org.
- **Your sponsor and/or mentor:** Your sponsor may become your mentor after you are inducted, or you will be assigned a mentor who can assist you through the Red Badge process.
- **Rotary Information II:** We will try to conduct this informative session soon after your induction. You will learn more about Rotary and be able to ask further questions as needed.

This brief description of our club will not begin to answer all of your questions about Rotary Club of Coronado and Rotary International. We hope it does provide you with enough information to help you decide if you are eligible for membership and whether Rotary Club membership makes sense for you.

We encourage you to attend our luncheon meetings with your sponsor to get a better feel of our club. Be sure to talk with your sponsor and other club members about Rotary and the impact it has made on their lives.

We welcome your interest in our club and look forward to learning more about you.

Kevin Rugee
President-Elect (2016-2017)

Coronado Rotary Club



Rotary Club of Coronado

COMBINED MEMBERSHIP PROPOSAL FORM AND PERSONAL FACTS DATA SHEET

MEMBERSHIP PROPOSAL

(To be completed by Sponsoring Rotarian)

I, _____, propose the following person for membership in the Rotary Club of Coronado and believe them to qualify for membership in accordance with the criteria I read about in my Sponsor letter. I further agree to be their sponsor during the application phase. After induction, I may choose to serve as their mentor, or a separate mentor can be assigned.

Proposed Members Name: _____

check one () Active Membership () Honorary Membership

How long have you known this prospective member? _____

In what capacity do you know him or her? _____

Please include any additional pertinent information here:

Sponsor Signature: _____ Date: _____

Sponsor E-mail Address: _____

Sponsor Cell Phone _____ Home or Office Phone _____

Note: this must be signed by a Coronado Rotarian or the application will not be processed.

PERSONAL FACTS DATA SHEET

(To be completed by Proposed Member with the Sponsor's help)

Personal

First Name _____ Last Name _____

Nickname _____ Date of Birth _____

Residential Address: (____)

Street _____

City/State _____ Zip _____

Phone (____) _____ (____) _____

Fax (____) _____ (____) _____

E-mail _____

Cellular _____

Business/Profession

Company Name _____

Occupation _____ Title _____

Business Address (____)

Street _____

City/State _____ Zip _____

Phone (____) _____ Pager: (____) _____

Fax: (____) _____ Cellular: (____) _____

Please indicate preferred mailing address:

Residential _____

Business _____

Family

Spouse/Companion: First Name _____ Last Name _____

Date of Birth _____

Married: Yes _____ No _____ Anniversary _____

Children:

First Name:

Gender:

Date of Birth:

| | | |
|-------|-------|-------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

General

Previous Rotary Clubs: (Name of club and location, date joined, date resigned)

If previously a Rotarian, please provide club achievements/dates: (*ie.* Board of Directors, Paul Harris Fellow)

Hobbies and interests: (*ie.* fishing, golfing, cycling, etc)

Foreign language (s) _____

If retired, employer, profession and executive position at time of retirement:

Are you currently a member of any other community service organizations? _____

If yes, which one(s)? _____

CERTIFICATION OF QUALIFICATION

I understand it will be my duty, if elected, to exemplify the Object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the Club. I agree to do the following:

- Prior to induction pay the current annual dues of two hundred fifty-five dollars (\$255). Dues will be prorated in my first year in accordance with the bylaws of the club.
- Prior to induction pay my initiation fee of two hundred dollars (\$200). This fee is waived if you are 40 years of age or under.
- Buy my Pancake Breakfast tickets (\$66) when these are billed to me.
- Attend Rotary Information I and II when scheduled.
- Make every effort to complete my Red Badge Requirements within six months or less.

Proposed Member's Signature _____

Date _____