

Phoenix Rotary 100
PROJECT REQUEST FORM
Use more space as needed (rev 11/2018)

Please submit request by March 1, 2019. Approved funds will be awarded no sooner than April 2019. Please fill out this form in its entirety. Please avoid referencing attachments rather than completing a section.

Request Date:

PROPOSED BENEFICIARY ORGANIZATION

Organization Name:

Website:

Address/City/State/Zip:

Contact:

Title:

Phone:

Exempt under Section 501(c)3?

Yes:

No

Submit supporting documentation

Funds payable to (payee):

ROTARY PROJECT SPONSORS

Rotarian Sponsor

–

Individuals:

–

Committee:

–

Rotarian Co-Sponsors:

Rotarian Sponsor's Involvement with Your Organization:

PROJECT TITLE OR PURPOSE -

Amount Requested:

Date funds needed (no sooner than April 2019):

Population Served (e.g. ages of youth, families, at-risk, homeless, etc.):

Hands-On Project Opportunities (List dates as applicable):

Project Type: Capital Expenditure: ___; Funding Operations: ___; New Program: ___; or Improve Existing Program: ___

___ Renewal of Rotary sponsorship (has Rotary ever funded this organization before? If so, when/what/how much. List all previous support)

STRATEGIC PLAN - For Hands-On Project or for Use-of-Funds re Donation-Only (concise bullets preferred; please reference evaluation criteria listed below in response)

Organization Mission Statement:

Project Goals/Population Benefits/How Many Will Benefit/Expected Outcomes (include measurements):

Timeline (progress benchmarks if applicable):

Is Rotary the sole funder of this project/program? If No, please indicate other partners/funding sources:

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Strategy(s) to meet goal(s):

1. Resources Required, i.e. funding, in-kind contribution & human/volunteer:
2. Budget attached? Yes___, or No___; At minimum, itemize the use of funding here:

PROJECT SELECTION CRITERIA: Please indicate concisely above in Strategic Plan section:

How does this project meet the following Project Selection Criteria? (Must meet some or most criteria):

1. Community Need: Is this project unique – Fill needs unlikely to be filled by others?
2. Sustainability: Is this project sustainable in future years by the organization?
3. Impact: Will this project provide benefits to society beyond the immediate beneficiary(s)?
4. Magnetic: Note how this will attract donors of financial, in-kind and human support from outside our club?
5. Strategic Partnerships: Will this project align with Rotary in partnership with other organizations (if so, please indicate other partners):
6. Image and Action: Explain Phoenix Rotary 100 Branding opportunity and can members actively participate hands-on.

RECOGNITION FOR PHOENIX ROTARY 100 - Describe how this project will help publicize our Rotary “brand” to help attract community support for future projects and how it might help attract new members to our club:

1. Is this a signature project that will use the Phoenix Rotary 100 name?
2. Indicate planned recognition in beneficiary newsletter and/or website or other:
3. Press release (attach draft if applicable):
4. Other:

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FOLLOW-UP - Post Project or Continuous Project Follow-Up:

(Please note, organizations who have not submitted follow-up reporting will not qualify for further funding.)

1. Requirements of Beneficiary to report post-project or continuous-project results, which must include project expense details:

2. Rotarian responsible for reporting results to the Project Funding Committee and/or Board:

ADDITIONAL MATERIALS Attach supporting letter(s) and/or documentation if appropriate):