

The Tulsa Sunrise Rotary Club Foundation Educational Grant Guidelines

Intent: The Tulsa Sunrise Rotary club Foundation Educational Grant Program has been established to support post-secondary school education for those in financial need. Specifically, it is intended to benefit “those students who might fall through the cracks” of other scholarship and grant-in-aid programs.

Guidelines of the Program:

1. The Foundation Board will consider only applications made for funding a single academic year or term
2. No specific amount of funding per award is set. Award amounts will be determined on a case-by-case basis, as well as by the amount of funds available and the number of awards granted
3. Any qualified person can apply to the Educational Grant Program. Applicants cannot be directly related to a member of Sunrise Rotary, to avoid conflicts of interest. Direct relative would be defined as children, grandchildren, great grandchildren, parents, grandparents, step children, brothers, sisters, and spouses.
4. Advertisement of the program will be made by announcements during regularly Sunrise Rotary Club meetings and by word-of-mouth. Sunrise Rotarians are encouraged to nominate deserving candidates
5. To be considered for an award, students must submit a completed application form and all required supporting documentation in order to establish their qualifications and adherence to the intent of the Program. A copy of the application is attached.
6. Applicants requesting funding for additional terms may be approved at the Board’s discretion. Proof of satisfactory academic progress must be submitted with all requests for additional term funding.

Qualifications: General qualifications for scholarship consideration follow:

1. An actual financial need must exist
2. A Sunrise Educational Grant should not diminish the amount of other scholarship awards
3. The applicant must have earned, as a minimum, a high school diploma or a GED
4. If the applicant does not have post-secondary educational experience, but does have a high school diploma, the high school record must reflect a 2.5 GPA (out of 4.0)
5. If the applicant has post-secondary education, the technical , trade school or post-secondary school must be located in Oklahoma and records should reflect a GPA of 2.5 (out of 4.0).

Application Process: The Foundation Board requires completion of a standardization application form and associated documentation to be submitted to it for consideration. This includes the submitting of a copy of the high school transcript of GED, whichever is applicable. The Board’s decisions are determined by majority vote and are final. **Application must be received by June 30th when applying for a Fall Semester Scholarship or November 1st for a Spring Semester Scholarship.**

Sunrise Rotary Foundation Grant in Aid Application

Have you ever been a recipient of a scholarship from any Rotary Club or Rotary International? (This does not affect your eligibility for a scholarship.) Yes _____ No _____

If yes, when? _____ Name of Organization: _____ Amount: _____

Personal Data

Name: _____ Social Security Number: _____

Last First Middle

Mailing and Street Address: _____

Street or Box Number City State, Zip

Home (____) _____ Business (____) _____

Fax (____) _____ E-mail: _____

Date of Birth: ____/____/____ Are you a United States Citizen: Yes _____ No _____

Are you: Married _____ Single _____ Divorced _____ Separated _____ Widowed _____

Are you a single parent? Yes _____ No _____ Ages of dependents living at your household _____

Emergency Contact: _____ Telephone: (____) _____

Educational Program for Which Grant-in-Aid is Requested

For which academic year or term are you applying for a grant-in-aid? _____

What will be your classification for the semester for which you are applying?

Freshman _____ Sophomore _____ Junior _____ Senior _____ Graduate _____ Other _____

Type of Institution: Vocational/Technical _____ Community/State College _____

Four-year Public College/University _____ Four-year Private College/University _____

Name of Institution: _____

Institution Address: _____

How many hours will you be enrolling in for the semester for which you are applying? _____

Field of Study/Major: _____ Type of Degree (BA,MA,etc.) _____

Do you know any member of Sunrise Rotary and if so whom? _____

How did you find out about Sunrise Rotary Grant-in-Aid program? _____

Educational Record

Check all levels of education completed:

High School/GED____ Technical/Vocational Certificate____ Associates' Degree____

Bachelor's Degree____ Master's Degree ____ Doctorate____

College(s) and Dates(s) attended: _____

Major_____ Minor _____ Grade Point Average_____

Hours Completed: _____ Expected Date of Graduation: _____

Paid Employment and Volunteer/Community Involvement

List your work experience in chronological order, starting with the most recent. In lieu of completing the table below, a resume is acceptable.

Dates (From-To)	Job Title	Place of Employment	Job Responsibilities		Salary/Wage (Yearly)
				Full-Time__ Part Time__	
				Full-Time__ Part Time__	
				Full-Time__ Part Time__	

Comments, etc.: _____

Will you be working during the school year? ___ Yes, Full-Time ___ Yes, Part-time ___ No

Give a brief summary of your volunteer/community involvement: _____

Career Objective

On a separate sheet of paper, describe in 500 words, or less, your specific career goals. Elaborate on how receiving this scholarship will help you to accomplish these goals and make a difference in your career. Also mention reasons for applying for this grant and any leadership positions that you have held.

Financial Information

List all grants, scholarships and financial aid and the amounts you are receiving for the semester for which you are applying: _____

Please enclose:

1. A copy of your most recent Student Aid Report (SAR), if applicable
2. A copy of your, or your parent's if you are claimed as their dependent, most recent IRS form 1040, pages 1 and 2.
3. Documentation of any Public Assistance you receive.

Letters of Recommendation

Enclose three (3) letters of recommendation from former teachers, school officials, social workers, or other persons not related to you. Letter of recommendation must be on letterhead, signed, and dated. Please list three (3) personal references with their telephone numbers.

Transcripts and Letter of Acceptance

Include your high school/GED transcript and/or transcripts of all courses taken since high school. Copies are acceptable. Enclose a copy of your acceptance letter to the school you will be attending if you are currently enrolled.

Conditions and Terms of Agreement

Grant-in-Aid funds cannot be used for expenses incurred before the period covered by the grant. If you are selected as a recipient of a Foundation grant, you:

1. Agree that your name and photograph may be used in publicity at the Foundation's discretion
2. Acknowledge that all of the information in this application is true and complete to the best of your knowledge
3. Understand that this application will not be considered for review unless all requested materials are enclosed and the application is signed
4. Understand that not every eligible applicant will receive a grant
5. Understand that all applications will be held confidential, but no application material will be returned

Applications are evaluated on your documentary financial need, description of career plans and goals, and academic, employment and volunteer record. A majority of applicants who apply for a grant meet all eligibility criteria and are deserving of financial assistance; however, the Foundation is not obligated to award grants to any or all eligible applicants. All applicants, whether awarded a grant or not, will be notified by August 1 for the Fall term or December 1 for the spring term. Applications must be submitted 60 days prior to these deadlines in order to be considered.

Signature _____ Date _____

Enclose these items:

1. Signed and dated application
2. Essay (Career objective)
3. Student Aid Report (SAR)
4. IRS Form 1040(pages 1 and 2)
5. Public Assistance Documents
6. Three (3) Letters of Recommendation
7. Transcripts
8. Letter of Acceptance/Proof of Enrollment

Mail to:

Sunrise Rotary Foundation, Inc.

P.O. Box 701391

Tulsa, OK 74170-1391