

FREQUENTLY ASKED QUESTIONS ABOUT ROTARY VISION FACILITATION

Why is the session being conducted?

Your Club decided to schedule a Club Vision session to reinforce the planning principles promoted in the new Club Leadership Plan (CLP), announced at the 2005 Rotary International Convention. The first CLP recommendation is that each Club develops a long-range plan to ensure the continuity and consistency among leadership and programming to set the stage for future progress and sustainability. Club Visioning is a critical first step to defining this CLP.

Visioning dovetails with Rotary International's strategic plan to 1) support and strengthen clubs; 2) focus and increase humanitarian service; and 3) enhance public image and awareness.

Who will conduct the session?

A team of Rotarians from across the district have been trained by the International Vision Facilitation Committee to lead your club through visioning. Between 4-6 facilitators will volunteer their time (approximately 25 hours of volunteer time) to help guide you through Club Visioning.

Who should participate from my club?

It is recommended that between 15-20 members of your club participate in the session. Larger clubs, with those over 100 members may expand up to 30 participants, but this is the maximum number that is feasible for facilitating an active and engaged dialog.

The session is intended for all interested Rotarians in your club- from your newest members to your most tenured. The breadth and depth of the facilitation exercise is ensured when club leaders and opinion-makers participate.

Attendance is expected of your club's current board members, the current president, president elect, immediate past president and two other past presidents. Their collective involvement is essential and if their attendance is not confirmed, the facilitation team reserves the right to reschedule or cancel the session.

Is there someone in my club who will provide more information?

Each club participating in Club Visioning should assign a Club Vision Coordinator to work with the District Vision Coordinator and the Facilitation Team Leader to manage all the preparation details prior to the event. This Coordinator should have a keen interest in the future of your club and an ability to follow through on details needed to make the Club Visioning event a success. Some of these details include (but are not limited to) finding an appropriate location for the facilitation session, providing contact information for all participants, facilitating completion of the RVQ questionnaire prior to the event, making arrangements for dinner, etc. The District Vision Coordinator, along with the assigned Facilitation Team Leaders, will work closely with the Club Vision Coordinator to make sure all matters are covered for a successful event.

When will the session take place?

The District Vision Coordinator keeps a central calendar of available dates for scheduling sessions. These will be 4 hour sessions, typically conducted on a weekday evening (5 – 9 pm), or on a Saturday morning (9 am – 1 pm). A light working meal will be provided by the club.

What is expected of me as a participant?

The facilitation team anticipates you will come with an open mind, stay the entire session and be fully engaged in a productive, creative session to define the future of your club. This means you must be willing to share your honest views, hopes and expectations with thoughtful candor. And you must be supportive of the thoughts and views of your fellow Rotarians.

We ask that cell phones be silenced and that calls be returned during the short scheduled breaks.

What is the Rotary Vision Questionnaire (RVQ)?

The RVQ is a survey given out to the club members who will be participating in the Club Visioning Session. It is an online survey that the District Vision Coordinator will distribute via email to a list provided by your Club Vision Coordinator. There may be certain members who are not comfortable with an online survey, and in those cases, the Club Coordinator can provide a hard copy. For data collection and best results though, it is recommended as many people as possible use the online survey. Survey results will be kept confidential – with only members of your Facilitation Team seeing results to use as a tool for understanding your club's unique dynamics. All results will be shared with your club's leadership following the Vision session.

What else will the District Facilitation Team need to know prior to the session?

The District Vision Coordinator will provide your Club Vision Coordinator with a Pre Vision Session Club Profile about the make up of your club --- i.e. how many members, average length of membership, major service projects, etc. This data needs to be completed and turned back into the District Vision Coordinator 1-2 weeks prior to the session.

What does this cost my club?

Your club is responsible for finding, scheduling and any costs associated with an appropriate location to hold the session. There are certain specifications for the room set up in order to adequately and efficiently conduct the Visioning session. The District Coordinator will convey these requirements to your Club Coordinator.

Your club is responsible for providing a meal for your participants plus the 4-6 Team members who will be conducting the session. Since this is a working meal, a box lunch is often preferable for its ease of set up and clean up. But foot long subs, pizzas or any other easy to eat and clean up alternatives are workable. An assortment of water and soft drinks should be provided. But it is important to note that serving alcohol for the session is not recommended.

The actual session is offered to your club at no cost as a service from the district. The Vision Facilitation Team provides significant volunteer hours and the district provides all office supplies and provisions for the session at no charge.