

Speaker Guidelines

Thank you for agreeing to serve as a guest speaker for a meeting with the **Rotary Club of Mecklenburg County-South**. Our weekly Friday morning breakfast meetings are held at the **Another Broken Egg** restaurant, 11324 North Community House Road, Charlotte NC 28277.

Members, ranging from 30-40 people in attendance, start to arrive for informal fellowship around 7:15am and the meeting begins at 7:30am concluding promptly at 8:30am. You are our guest. So when you arrive, be sure and let the Sergeant-at-Arms know you are the speaker and please don't pay for breakfast.

The guest speaker is normally introduced about 8:00-8:05 am and will have approximately 20-25 minutes for a presentation and questions.

In accordance with Rotary guidelines, we ask that presentations honor the following:

- The best presentations inform about current events and interesting/relevant topics, and tell stories about prior experiences
- Avoid presentations that are a sales pitch promoting a specific business or its services
- Presentations should be non-political and non-sectarian (unless you have been invited for that purpose)
- Directly soliciting purchases or donations is not recommended
- Guest speakers are welcome to invite interested club members to stay after the meeting for more information
- Handouts and business cards for club members are welcome

Please confirm your attendance with the following so we may accommodate your needs, update our club calendar, promote your presentation, and introduce you properly:

- email a copy of your bio
- confirm speaking topic
- send any social media contacts
- confirm AV needs such as projector, screen, sound

Thank you for your time and sharing with our club. We look forward to your visit and your presentation. If you need to reach someone by phone, feel free to call either Edward or myself.

Kind Regards,

Julie Nee

717-215-9082

Program Chair, 2015-2017

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Edward Tillman

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Program Chair, Incoming 2017-2018

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