

**GROVE ROTARY FOUNDATION
2017 GRANT APPLICATION
SELF CHECK LIST**

- _____ USED 2017 GRANT APPLICATION DOCUMENT.

- _____ PROVIDED CORRECT ORGANIZATION AND CONTACT INFORMATION.

- _____ IDENTIFIED HOW USE OF GRANT FUNDS WOULD FIT WITHIN THE GUIDING PRINCIPLES OF THE GROVE ROTARY FOUNDATION.

- _____ ANSWERED ALL OF THE QUESTIONS IDENTIFIED ON THE APPLICATION FORM.

- _____ PROVIDED SUPPORT DOCUMENTATION FOR ANSWERS TO QUESTIONS.

- _____ IF GRANT FUNDS ARE TO PURCHASE EQUIPMENT, MATERIAL OR SERVICES, PROVIDED DOCUMENTATION SUPPORTING THE COSTS FOR THESE EXPENDITURES (i.e. if request it to purchase lap tops for a classroom, provide quote from vendor, etc.).

- _____ PROVIDED LETTER OF SUPPORT FROM GROVE ROTARY SPONSOR.

- _____ DOCUMENTATION THAT GRANT APPLICATION HAS BEEN APPROVED BY AUTHORIZING ENTITY (i.e. Board of Directors, School Principal, etc.).

_____ ACKNOWLEDGEMENT THAT SUCCESSFUL GRANT APPLICANTS WILL BE REQUIRED TO DOCUMENT HOW THE GRANT FUNDS WERE EXPENDED PRIOR TO THE NEXT GRANT CYCLE.

_____ APPLICATION SHALL BE SUBMITTED WITH SUPPORT DOCUMENTATION ON OR BEFORE NOVEMBER1, 2016 TO groverotaryccc@gmail.com.